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## **RAGHUNATH GIRLS' POST GRADUATE COLLEGE, MEERUT**

Accredited 'A' Grade by NAAC (CPE Status since 2006)  
College of Excellence 2014

### **Notice**

A routine meeting of IQAC will be held on Thursday 02-08-2018, at 1 pm in Principal's office. The agenda of the meeting is as follows: -

1. Department wise distribution of workload.
2. Infrastructure maintenance & requirement of the departments.
3. Discuss about college committees for session 2018-19.
4. Revised evaluation guidelines to be discussed
5. Promotion of faculty members.
6. Lab of Yogic Science Department.
7. Guest Lectures.
8. Rest with the permission of the chair.

(Dr. Neena Batra)  
Coordinator

***Note-Copy Forwarded to All Committee Members.***



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### **Minutes of IQAC Meeting**

A routine meeting of IQAC was held on 02-08-2018, at 1 pm in Principal's office. The Chairman and Principal, Dr. Archana Sharma presided over the meeting and IQAC Coordinator Dr. Neena Batra, conducted the meeting.

### **Proceedings**

1. List of departments to be monitored by different IQAC members for the session 2018-19:
  - Dr. Minu Gupta – Botany, Chemistry, Food Science, Zoology.
  - Dr. Reenu Jain – Hindi, English, Sanskrit, Geography, History.
  - Dr. Neena Batra – Economics, Sociology.
  - Dr. Mamta Upadhyay – B.Voc- A.C.P, I.T., Yogic Science, Computer.
  - Dr. Anuradha – Psychology, Political Science, Philosophy.
  - Dr. Amita Sharma – NCC, NSS, Sports, Rangers.
  - Dr. Sonika Chaudhary – Drg & Painting, Commerce, Home Science, Music.
  - Dr. Seema Gupta – Education.

The principal directed all the members to coordinate with the respective departments allotted to them.

2. During the course of the meeting, it was decided that all the departments should send their requirements of infrastructure latest by 20th December 2019.
3. The Coordinator suggested formation of new committees within a month.
4. Revised guidelines of NAAC were discussed in detail by the members.
5. The Principal directed IQAC members to check the files of the faculty members who are due for promotion.
6. For the establishment of Yoga lab, financial matters were discussed with the accountant & Bursar.
7. Organization of 2-3 guest lectures by every department made mandatory.
8. Departmental program to be planned in advance.
9. Teachers leave application should come on time.

**(Dr Archana Sharma)**  
**PRINCIPAL**

**(Dr. Neena Batra)**  
**COORDINATOR**



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### **Notice**

A routine meeting of IQAC will be held on Thursday 20-11-2018, at 1 pm in Principal's office. The agenda of the meeting is as follows: -

1. To confirm the proceedings of last meeting.
2. Diaries of teacher & stock registers of the departments.
3. Website upgradation.
4. Registration of Alumni Association.
5. Conduct interdisciplinary seminars & conferences.
6. Educational Tour.
7. Rain Harvesting plant.
8. Rest with the permission of the chair.

**(Dr. Neena Batra)**  
**Coordinator**

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### **Minutes of IQAC Meeting**

A routine meeting of IQAC was held on 20-11-2018, at 1 pm in Principal's office. The Chairman and Principal, Dr. Archana Sharma presided over the meeting and IQAC Coordinator Dr. Neena Batra, conducted the meeting.

#### **Proceedings**

1. The proceedings of the last meeting were approved.
2. All the stock registers and teachers diaries to be signed.
3. A three member committee headed by Dr. Neena Batra formed to update the college website from time to time.
4. The members proposed that the Alumni Association should be registered in 2019-20 session.
5. Dr Mamta Upadhaya suggested that all departments should plan educational tours for better learning amongst students.
6. Multidisciplinary seminars to be organized by different departments & proposal to be made by June 2019.
7. The members also suggested setting up of two rainwater harvesting plants to save water for future usage.
8. The members also decided that the monthly attendance of student and teachers should be uploaded between 25th to 30th of every month.

(Dr Archana Sharma)  
PRINCIPAL

(Dr. Neena Batra)  
COORDINATOR



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### **Notice**

A routine meeting of IQAC will be held on Thursday 08-03-2019, at 1 pm in Principal's office. The agenda of the meeting is as follows: -

1. To confirm the proceedings of the last meeting.
2. To discuss the college initiative for clean & green environment.
3. Submission of AQAR.
4. Registered Ph.D. students & viva-voce.
5. Meeting registers of different committees.
6. Rest with the permission of the chair.

**(Dr. Neena Batra)**  
Coordinator

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### **Minutes of IQAC Meeting**

A routine meeting of IQAC was held on 08-03-2019, at 1 pm in Principal's office. The Chairman and Principal, Dr. Archana Sharma presided over the meeting and IQAC Coordinator Dr. Neena Batra, conducted the meeting.

#### **Proceedings**

1. Minutes of the last meeting were approved.
2. For a greener college, Dr Meenu Gupta proposed that each department should plant at least five saplings.
3. AQAR to be submitted in hard & soft copy by 30th April 2019.
4. During the meeting it was decided that all the departments should provide information of Ph.D. registered students & viva-voce to Research Advisory Board.
5. The registers of various committees to be updated & signed by the Principal.
6. Department-wise/ Teacher-wise/ Student-wise achievement to be sent to [iqacrgpg16@gmail.com](mailto:iqacrgpg16@gmail.com) by 15<sup>th</sup> April 2019.
7. Major-minor projects to be enhanced.

(Dr Archana Sharma)  
PRINCIPAL

(Dr Neena Batra)  
COORDINATOR